

# FREDDIE'S CLUB

## Behaviour Policy

### ***Our Philosophy***

Our club is a place where everyone thinks about how others feel and does their best to make sure everyone feels safe and happy. The management of behaviour is a partnership between all adults and children in the club. At Freddie's Club we celebrate success. The way we manage behaviour is based on this ethos. We encourage everyone to do their best at all times.

### ***Aims***

To create a happy and caring atmosphere for staff and pupils alike so that everyone enjoys being at the club.

In line with our clubs aims, we encourage all members of our community to:

- respect each other and their environment
- be courteous
- be considerate
- be honest
- be helpful
- work together

The individual circumstances of any pupil will be taken into account before discipline in any form is administered and strategies will be put in place to make our club as inclusive as possible in order to promote tolerance and understanding within the club.

### ***Objectives***

- to promote a happy, caring and safe environment.
- to develop a consistent approach to behaviour throughout the club.
- to identify what is acceptable and unacceptable behaviour through exploring children's rights and encouraging respect.
- to be aware of the consequences of unacceptable behaviour and the breaking of rules.
- to develop self-discipline, with pupils accepting responsibility for their own behaviour.

### ***Organisation***

- Regular discussions will be held with children on acceptable and unacceptable behaviour at the club and in life in general. In school, children will learn that they have certain rights (through exploring the articles of the United Nations Convention on the Rights of the Child) and that those rights have corresponding responsibilities. They will learn to respect the rights of others.
- Children will be encouraged to look and listen when others are communicating with them.
- Consideration for others will be expected from pupils as they walk around the school. Children walking around the school in a group should do so in single file. On the staircases, children and adults should keep to the left hand side and walk quietly. Children will be encouraged to

display sensitivity to the needs of others and to treat others, as they would wish to be treated themselves.

- Children are expected to be well mannered and polite to both adults and other children.
- Children are expected to help with tidying areas they have played in and to return toys and resources used to their proper places.
- Children will be taught to respect and care for other people's property as well as their own.

## **Procedures**

We encourage and promote good behaviour by praising children when they behave responsibly and treat others with respect. The adults are aware of their own responsibility to be positive and caring role models.

At the beginning of each school year the club will have group meetings to enable the children to create a Freddie's Club Charter which outlines their rights and responsibilities and refers to the articles from the United Nations Convention on the Rights of the Child. Through talking and listening to each other, the children will decide on their rights and responsibilities in the club and the ways in which they can show respect to each other and the adults. This charter is signed by all those who attend the club to affirm their intention to respect what is written in the charter. This is displayed prominently in the club room. Group discussion is regularly used throughout the year as a vehicle to remind everyone of their rights and responsibilities and to discuss the problems that occur when we forget these. All adults and children are reminded to help each other to keep to the Charter throughout the year.

## **Club Management Guidelines**

In order to minimise the possibility of inappropriate behaviour by children, the playleaders will ensure that the play opportunities offered to the children are sufficiently stimulating and varied to meet their interests. Each member of staff will implement his/her own positive behaviour management strategies, such as:

- eye contact
- praising good behaviour and reinforcing club rules (referring to the club charter)
- expressing disappointment
- move child away to sit on own
- all to raise hand to signal need for quietness
- speak to child who is causing a problem
- set positive targets with child
- remind child/group of expectations and responsibilities
- discuss behaviour with whole group
- wait patiently until all the children are listening before speaking
- child to miss or be withdrawn from an activity

Some children may still demonstrate inappropriate behaviour despite the varied activities on offer and good behaviour management strategies in which case, the following progressive measures may be taken and parents made aware that their child is breaking the club charter. However, we do not expect the measures set out below to have to be put into operation with many children.

In the very rare situation where a child behaves violently at the club and poses a risk to themselves or others, the playleader should send for a member of the club leadership team and take the rest of

the children out of the room or area in which they are playing. The red and yellow disk system can be used to get support when another member of staff is not in the same room.

Where a child leaves the club room or an area of play, the playleader will stay with the other children and alert another member of staff to follow the pupil, at a distance, to ensure their safety. Where necessary, a red disk can be sent to a member of the club leadership team, if intervention and additional support is required.

If a child intentionally harms another child or adult in the club, their parent/carer will be informed when collecting their child and a discussion will be organised with the parent and child to look at what happened and to organise ways of preventing this happening again.

Where children persistently refuse to conform to the rules of the club, they will be removed from the activities and contact will be made with someone to collect the child from the premises. If any child is disruptive and unable to play sensibly and safely with others, they will be refused further admission to the club.

### **Child restraint**

Restraint is never a substitute for good behaviour management. Other methods of managing the incident must be tried first unless this would be impractical.

Restraint is mainly used to keep people safe. Restraint may be justified to prevent a pupil:

- injuring themselves or others (e.g. attacking staff or other pupils)
- when a criminal offence is being committed
- damaging property (e.g. deliberate vandalism)
- to maintain or restore good order

The club co-ordinator, playleaders and other adults who are authorised by the Headteacher are the only people who may use restraint. Team Teach techniques are used and only trained members of staff are authorised to do so. Everyone has the right to use reasonable force to prevent an attack against themselves. Restraint may be used off the school premises. We have a duty of care to children and we must not allow a child to place themselves or others at risk.

In the case of pupils absconding from the premises, staff should only use restraint if the pupils are placing themselves at risk by doing so. The restraint should involve the minimum necessary force to achieve the desired effect. Reasonable force should be in proportion to the circumstances and consistent with the age, gender and understanding of the pupil. It may include:

- physically standing between pupils
- leading a pupil by the hand or arm, or by gentle pressure on the centre of the back
- standing in the way of the pupil
- holding, pushing or pulling

Restraint must facilitate good order. In many cases, restraint is likely to exacerbate the problem. Staff should remain calm and communicate with the pupil throughout an incident including warning them that physical restraint may be necessary, summoning help if possible. Unreasonable force would include:

- holding children face down on the ground
- holding by the hair
- holding round the neck
- any hold that might restrict breathing
- kicking, slapping or punching
- tripping
- forcing limbs against joints

The Club Co-ordinator should be notified as soon after an incident as possible. The Club Co-ordinator will then inform the parents/carers. All incidents must be recorded. The child should be given the opportunity to record their views when they have calmed down. The member of staff involved should also have access to an internal debriefing.