

FAIRFIELDS PRIMARY SCHOOL

JOB DESCRIPTION – Class Teacher

NAME:

POST TITLE: Class Teacher - full time
Maternity Cover

RESPONSIBLE TO: The Headteacher & Deputy Headteacher

LINE MANAGER: Team Leader

1. General Responsibilities

To carry out the duties of a school teacher (as defined in the current National Conditions of Service Document).

2. Situation

- To be responsible to the Headteacher for the educational care and development of a class of children (Year group/s as agreed), and for any groups assigned to you;
- To be part of a year-group planning team;
- To be part of a Key Stage Team, under the leadership of the team leader.

3. Duties

- The post holder will be required to carry out appropriate duties described in the National Conditions Document, and such duties as the Headteacher may at times reasonably direct, including:
- Working to fulfil the aims of the school and principles set out in the school's Policy Statement for Teaching and Learning;
- Implementing the National Curriculum in accordance with the agreed policies of the school;
- Using planning and teaching approaches to enable children's different needs to be met, according to their aptitudes, stages of development, and levels of understanding;
- Working closely with the Special Needs Co-ordinator (SENCo) and members of the support team, according to agreed policies;
- Maintaining records of programmes of study undertaken, the assessment of pupils' work and their Records of Achievement.
- All class teachers hold an additional responsibility as a subject manager except in the case of newly qualified teachers who are exempt from subject management in their first year of teaching.